



INDIRA GANDHI NATIONAL OPEN UNIVERSITY

Regional Centre - Bangalore

No.293, 39th Cross, 8th Block, Jayanagar, Bangalore – 560 070.

Phone: 080-26654747 / 26657376 Fax : 26644848, E-mail : ignourcblr@gmail.com

APPLICATION FORM FOR OBTAINING DEGREE/ DIPLOMA CERTIFICATE IN 27TH CONVOCATION

1. PROGRAMME CODE :

2. ENROLMENT NO. :

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3. NAME IN FULL : _____
(In English) (IN CAPITAL LETTERS)

4. NAME IN HINDI : _____

5. ADDRESS : _____

CITY _____ Pin Code: _____

6. E-MAIL ID : _____

7. MOBILE / TELEPHONE NO. : (T) _____ (M) _____

8. REGIONAL CENTRE CODE :

9. MODE OF RECEIPT OF CERTIFICATE : IN PERSON IN ABSENSTIA (BY POST)

10. DETAILS OF PAYMENT OF REGISTRATION FEE : Amount: _____ Draft No. _____
Date: _____ Issuing Bank: _____

DATE: _____

Signature of student: _____

The form duly filled along with bank draft for the requisite amount is required to be sent at the following address:-

**The Regional Director,
IGNOU, Regional Centre,
293, 39th Cross, 8th Block,
Jayanagar, Bangalore – 560 070**

PS: Students of MBA, MCA, MCOM, BTCM, BNS, etc. are required to remit registration fee @ Rs. 400/- per certificate (like Diplomas, PG-Diplomas/Degrees as prescribed in the programme). Students have to take all the certificates if they have qualified for more than one module of the programme.



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Dr.M.S.PARTHASARATHY
Regional Director

F.No: IG/RC-13/Convocation-27/2014/

Date: 05/02/ 2014

Sub: Letter for 27th Convocation – Reg.

Dear Learner,

Heartiest congratulations to you for completing University Programme in December-2012/June-2013 term-end examination, thus becoming eligible for award of original Certificate in **27th Convocation** of the University likely to be held in the month of March, **2014**.

You are required to register yourself for obtaining the degree\diploma certificate by submitting the enclosed application form. You may attend the convocation and collect the certificate in person or in absentia through the Regional Centre. The Bangalore Regional Centre Code is '**13**'

The **last date** for submission of consent filled-in form with the fee is **28th February, 2014**. The requisite fee to obtain the original Degree/diploma certificate is **Rs. 400/-** per certificate to be paid on any Nationalized Bank through demand draft drawn in favour of **IGNOU** and payable at **BANGALORE** only. The details of the Convocation function will be communicated to you shortly.

Degree Certificates will be issued only to the students on the production of the Student Identity Card issued by IGNOU. In case you have lost Identity Card, please apply for duplicate Identity Card to Regional Centre, Bangalore with requisite fee and documents.

Students of MBA, MCA, MCOM, BTCM, BNS, etc. are required to remit registration fee @ **Rs. 400/-** per certificate (like Diplomas, PG-Diplomas/Degrees as prescribed in the programme). Students have to take all the certificate if they have qualified for more than one module of the programme. For this purpose you can use photocopy of the enclosed Application Form.

Wish you all the best for a bright future.

Yours faithfully,

Encl: AS above

(M S Parthasarathy)