

Date: 27th May, 2020

UPDATED Revised Guidelines for Alternative Project Work and Assignments of Diploma in Early Childhood Care and Education (DECE), during COVID 19 Pandemic Scenario

These Guidelines are meant for learners wanting to submit Project Work File for June 2020 and December 2020 Term End Examination

PROJECT WORK

Below are described Facilitative Guidelines and Modifications in two Sections:

Section A: Guidelines for Learners who had started Project Work before Lockdown BUT have not been able to complete it since preschools and pre-primary sections are closed due to COVID 19.

Section B: Guidelines for Learners who have NOT started Project Work as yet.

Section A

- 1) Write all the work that you have done before Lockdown in the formats as described in the Project Manual and get it signed and marked by the Supervisor.
- 2) We expect that since you started work before Lockdown your Phase 1 is complete or is nearly complete. So write the observation reports of Phase 1 (depending upon the number of days you could observe pre-primary section/preschool before Lock Down) as described in Project Manual.
- 3) If due to Lockdown Phase 2 or 3 is incomplete, then follow the steps given below for the rest of the work:
 - a) Write all the remaining Activity Plans of Phase 2, the curriculum of one week of Phase 3 and the Activity Plans of all activities of curriculum developed by you for Phase 3.
 - b) Create the necessary teaching-learning material for each activity.
 - c) Then identify a child between 3-6 years of age in your own family or in the neighbourhood and carry out each activity with the child, as per the convenience of the child and maintaining social distancing.
 - d) While conducting these activities, ask another adult to record a video of 3-5 minutes for each activity, maintaining social distancing, as you will have to show these videos to your Supervisor.

e) Write the report of each activity conducted with this child in the same way as mentioned in the Project Work Manual.

f) If you do not have a child between 3-6 years of age in your family or neighbourhood then complete steps (a) and (b) mentioned above and then carry out mock/simulated sessions of each activity at your home. Ask another person to record a video of 3-5 minutes of each mock session, maintaining social distancing, as you will have to show these videos to your Supervisor.

g) If you have conducted mock/simulated sessions, there will be no report of the activity, since there is no child. So as an alternative you have to locate video/ videos 5 activity sessions on You Tube or any online mode where a pre-primary teacher or a early childhood worker is carrying out learning activities with young children and write an analytical report (of at least 800 words) of each of these five sessions which should include:

- Brief description of activity
- Goal/ Goals of activity
- Number and approximate age of children
- Appropriateness of activity for the age group, giving reasons for your comments
- Response of children to the activity
- Suggestions for improvement of the activity in terms of planning or conducting.

These 5 activity sessions may be in one video or in separate videos. Provide the URL of the video/videos along with the analytical report.

Supervision and Evaluation of above alternative Work of Phase 2 and 3 during COVID 19 Pandemic Scenario by Supervisor

4) All the work done during Lockdown has to be shown to the Supervisor and got signed and marked by the Supervisor. The Supervisor will mark in the same way as she marked your work before Lockdown - 10 Marks for Activity Plan; 10 Marks for Conduct of Activity with Children or Mock Sessions (for which you will show the recorded videos) and 10 Marks for Report. For those students who will write the Analytical Report of 5 videos on YOU TUBE, the marks are out of 40 marks for each Report.

5) Meet your Supervisor face-to-face maintaining social distancing, or interact with her and send her your work and videos through Telephone/ Mobile/ E mail/Whatsapp and get the work evaluated. Share this revised guidelines with Supervisor so that she understands the work done by you during Lockdown. You have analyzed videos from YOU TUBE will Need to share the URL with the Supervisor so that she can see the videos in order to mark your work.

Section B

- 1) Read the Project Work Manual fully. Identify a Supervisor for your Project Work, as explained in the Manual. She should be working with preschool children in a preschool/ nursery school/ pre-primary section. The Learners from Regional Centres Khanna and Chandigarh have to identify the Supervisor as per the specific guidelines laid out for them.
- 2) During Phase 1 you have to observe the Supervisor interacting with and teaching young children. Since you cannot do this presently due to closure of schools, we have planned an alternative for you as follows:

You have to watch videos of teacher/ teachers conducting preschool education activities with young children in a centre and then write the Report of observation, analysis and conclusion of each video, as per the guidelines and format for Phase 1 given in the Project Manual.

We have provided the links of the videos you have to watch. You have to select two videos – One from Group A and one from Group B. Do NOT select two videos from the same Group.

Group A

1. Vedanta preschool video - 21 min: <https://www.youtube.com/watch?v=iq0O6ud2ZH8>
2. A Day in an *Anganwadi* Centre- 17 min: <https://youtu.be/sT7mL3eBxkc>

Group B

1. ICDS video of Bhopal – 5 mins <https://www.youtube.com/watch?v=XO17YHpIEBA>
2. DPS Eldeco -5 min - <https://www.youtube.com/watch?v=mX-0LhRHnBU>

- 3) For doing Phase 2 and 3 of Project Work you have to follow the same steps as described in points (3), (4) and (5) of Section A above.

Supervision and Evaluation of above alternative Work of Phase 1 during COVID 19 Pandemic Scenario by Supervisor

Meet your Supervisor face-to-face maintaining social distancing, or interact with her and send her your Reports of Phase 1 through Telephone/ Mobile/ E mail/Whatsapp and get the work evaluated. Share the above URLs with the Supervisor since she has to watch the videos in order to mark your reports. Report 1 from Group A will be marked out of 40 marks and Report 2 from Group B will be of 10 marks , and making the total of Phase 1 as 50 marks.

Please Note:

A) The last date of submission of Project File for June 2020 Term End Examination is 15th June, 2020.

B) Learners who want to submit the Project File for December 2020 examination, have the choice to wait till July 2020 and see if preschools and pre-primary sections open after summer break in their area. If they open, then you can do the Project Work as described in the Project Manual in the preschool for 30 working days, as is the usual practice. If they do not open, then follow this alternative Project Work Guidelines.

C) As you are aware, IGNOU gives you four years to complete DECE. So if for some reason you cannot do this alternative Project Work in 2020, you can do the Project Work next year, within the four year period of your registration, as described in the Project Manual in a preschool for 30 working days, as has been the usual practice till now.

(For Assignment Guidelines: see next page)

ASSIGNMENTS FOR JULY 2019 AND JANUARY 2020

The following modifications have been made in Sections B and C of Assignments 1, 2 and 3 of DECE to help you to complete the assignments without having to go to the field. Section A is theory- based and remains the same.

ASSIGNMENT 1 OF DECE

SECTION B: As you know you have to do any one Practical Exercise from Exercise 4, 6 or 7.

- If you can do any of these by maintaining social distancing, you can select any one of these above options.
- If none of the above Exercises are possible for you to do in present times, you can select any one Exercise from Exercise 1, 3 or 10. Exercise 1 or 3 can be conducted by maintaining social distancing or telephonically while Exercise 10 is a planning exercise and does not require you to go to the field.

SECTION C: As you know you have to do any one Practical Exercise from Exercise 5, 8 or 9.

- If you can do Exercise 5 or 8 by maintaining social distancing, you can select any of these options.
- Otherwise, you can select Exercise 9 which is a planning exercise and does not require you to go to the field.

ASSIGNMENT 2 OF DECE

SECTION B: As you know you have to do any one Practical Exercise from Exercise 2 and 3.

- Both are planning exercises and do not require you to go to the field.

SECTION C: As you know you have to do any one Practical Activity from Exercise 5, 6 or 7.

- Exercises 6 and 7 require field work and if you can do these by maintaining social distancing or by telephone, you can select any of these options.
- If none of the above Exercises are possible for you to do in present times, you can select any one Exercise form Exercises 1, 4 or 5 which do not require you to go to the field.

ASSIGNMENT 3 OF DECE

SECTION B: As you know you have to do any one Practical Exercise from Exercise 1, 2, 9 or 10.

- For Exercise 1, 2 or 10, you can explore the internet and identify an organization, instead of visiting personally. Then use the information on its website and telephonic interviews with the staff of the organization wherever possible to complete the Practical Activity.
- If you can do Exercise 9 maintaining social distancing, you can select this option as well.

SECTION C: As you know you have to do any one Practical Exercise from Exercise 6, 7 or 8.

- Exercises 6 or 8 are planning exercises and do not require you to go to the field.
- If you can do Exercise 7 maintaining social distancing, you can select this option as well.